12-Month Wedding Planning Checklist

Month labels show time before the wedding. Add a name and date in Who / Due, then mark Done or Skip. Use actual venue, vendor, and official dates in place of this guide. For a shorter plan, start with key tasks still left to do and skip extras.

When	Task	Who / Due	Done
12 mo	Agree on your top three hopes for the day		
12 mo	Set a budget and check any family offers		
12 mo	Draft the guest list		
12 mo	Create a shared folder and task list		
12 mo	Decide on planning help		
12 mo	Tour venues; check access and rain plans		
12 mo	Book the venue and confirm the date		
11 mo	Book an officiant; note any prep work		
11 mo	Book photos and video if wanted		
11 mo	Book catering if needed		
11 mo	Arrange music and sound		

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When	Task	Who / Due	Done
11 mo	Log booking due dates and payments		
10 mo	Choose attire; set order and fitting dates		
10 mo	Ask your wedding party; explain the role		
10 mo	Agree on wedding party attire		
10 mo	Confirm who will help run the day		
9 mo	Create a wedding info page		
9 mo	Send early date notices if useful		
9 mo	Set up hotel options; note due dates		
9 mo	Create a registry if wanted		
8 mo	Arrange flowers or other decor		
8 mo	Check rental needs with venue and caterer		

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When	Task	Who / Due	Done
8 mo	Confirm rain plan and decision date		
8 mo	Review guest routes, seats, and signs		
7 mo	Plan the ceremony with the officiant		
7 mo	Check official rules for marriage papers		
7 mo	Set guest, partner, and child invite plans		
7 mo	Plan any rehearsal and meal		
6 mo	Plan the menu and dessert		
6 mo	Confirm how to collect dietary requests		
6 mo	Book hair, makeup, and trials if wanted		
6 mo	Arrange guest rides and return trips		
6 mo	Plan any trip; check official travel rules		
6 mo	Review spending against booked costs		

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When	Task	Who / Due	Done
5 mo	Choose invites and how guests will reply		
5 mo	Proofread and order invites		
5 mo	Plan signs, place cards, and other paper		
5 mo	Choose rings; note when to pick them up		
5 mo	List ceremony songs and party music		
4 mo	Draft the day's schedule with vendors		
4 mo	Choose readings and ask readers		
4 mo	Give guests a private contact for requests		
4 mo	Test homemade work; check venue rules		
4 mo	Draft a family photo list with names		
3 mo	Check guest names and mailing addresses		

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When	Task	Who / Due	Done
3 mo	Check postage for one full paper invite		
3 mo	Set invite and reply dates from vendor needs		
3 mo	Draft personal vows if wanted		
3 mo	Attend fittings on the shop's schedule		
3 mo	Plan notes of thanks; start a gift log		
2 mo	Send invites on your chosen date		
2 mo	Track replies, meal choices, and requests		
2 mo	Send rehearsal and meal details to guests		
2 mo	Check vendor arrival times and open tasks		
2 mo	Recheck dates for official papers; act when due		
1 mo	Follow up with guests who have not replied		

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When	Task	Who / Due	Done
1 mo	Send final counts and details when due		
1 mo	Finish seating and print final place cards		
1 mo	Pick up attire; learn any tricky fasteners		
1 mo	Send photo list; choose a group helper		
1 mo	Prepare due payments and any planned tips		
1 mo	Confirm who brings and handles official papers		
Last 2 wk	Send final schedule and contact names		
Last 2 wk	Confirm your lead helper's agreed role		
Last 2 wk	Pack and label venue boxes		
Last 2 wk	Assign gift pickup, cleanup, and returns		
Last 2 wk	Pack supplies and copies of vows or readings		

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When	Task	Who / Due	Done
Day before	Rehearse entries, places, readings, and exits		
Day before	Drop off venue items at the agreed time		
Day before	Set out attire, rings, and needed papers		
Day of	Plan food, water, and time for travel		
Day of	Send routine questions to your lead helper		
Day of	Follow your plan for official papers		
Day of	Take planned time together if wanted		